



Sigma Delta Pi's Board of Student Advisers Charter

Purpose

Sigma Delta Pi's Board of Student Advisers (BSA) provides national leadership opportunities to select student members who will offer feedback to the Executive Committee (EC) on select issues related to the National Collegiate Hispanic Honor Society. Such consultations between the EC and the BSA may include, but are not limited to:

- 1) Identifying strategic initiatives to bolster membership.
- 2) Providing a student perspective on proposed initiatives of the Executive Committee.
- 3) Identifying areas of potential improvement with Sigma Delta Pi's various programs.
- 4) Discussing select issues and concerns at both the national (EC) and local (chapter) levels.

Meetings

Most consultations with the BSA will be conducted via e-mail, but meetings may also be conducted virtually (e.g., via Skype, Google Hangouts, or other appropriate video conference platforms) during the year with the Executive Director as deemed necessary. The BSA is also encouraged to attend venues that coincide with the annual national informative sessions (e.g., Kentucky Foreign Language Conference and the annual meeting of the American Association of Teachers of Spanish & Portuguese).

Membership

The Board shall comprise the Executive Director and preferably five student members of Sigma Delta Pi, one from each region if possible: Northeast, Southeast, Midwest, Southwest and West.

If possible, student membership should represent a cross-section of Sigma Delta Pi chapters to include various chapter sizes and strengths.

Each student member will serve a 2-year term that begins and ends in the summer. Student members must be undergraduate or graduate students at that time of their appointment, but may continue to serve after graduation and until their term expires. No more than 2/5 of the membership may be comprised of graduate students.

No student member may serve more than one full 2-year term. If a member is unable to complete his/her full term, a replacement will be appointed following procedures outlined in the "Appointment Process."

Appointment Process

Candidates should complete and submit statements of interest along with a CV to the Executive Director by the deadline specified in the disseminated application call. The founding BSA will be selected by the EC, and subsequent members will be selected via the following steps:

- 1) The ED shares candidates' statements of interest and CVs with the existing BSA members for feedback/recommendations.
- 2) The ED shares the BSA's feedback/recommendations with the EC.
- 3) The EC reviews the candidates' information along with the BSA's recommendations.
- 4) The EC selects the new BSA members.

Leadership

At the first meeting of each year following the appointment of new members, the BSA shall elect a chair, vice chair, and secretary for the year. At the end of each year (around May 1), BSA members will elect new officers (re-election is permissible). The Editor of the BSA newsletter will be appointed by the national Executive Committee. These leadership positions start on May 15 and end on May 14 of the following year, or until their successors are elected.

Removal of Members

The EC may remove a member of the BSA who does not adequately fulfill responsibilities such as regular communication with the other BSA members, consistent participation in scheduled meetings, and/or other duties established by the BSA or EC. Once a BSA member's negligence of duties has been identified and confirmed, the ED will notify and advise the BSA member in question to remedy performance. If there is no evidence of substantial improvement within 30 days of the ED's notification, the ED may recommend to the EC that the member be removed from the BSA. Removal will require the EC's majority vote.

BSA Charter Amendments

This charter may be amended at any time by majority vote of the EC.